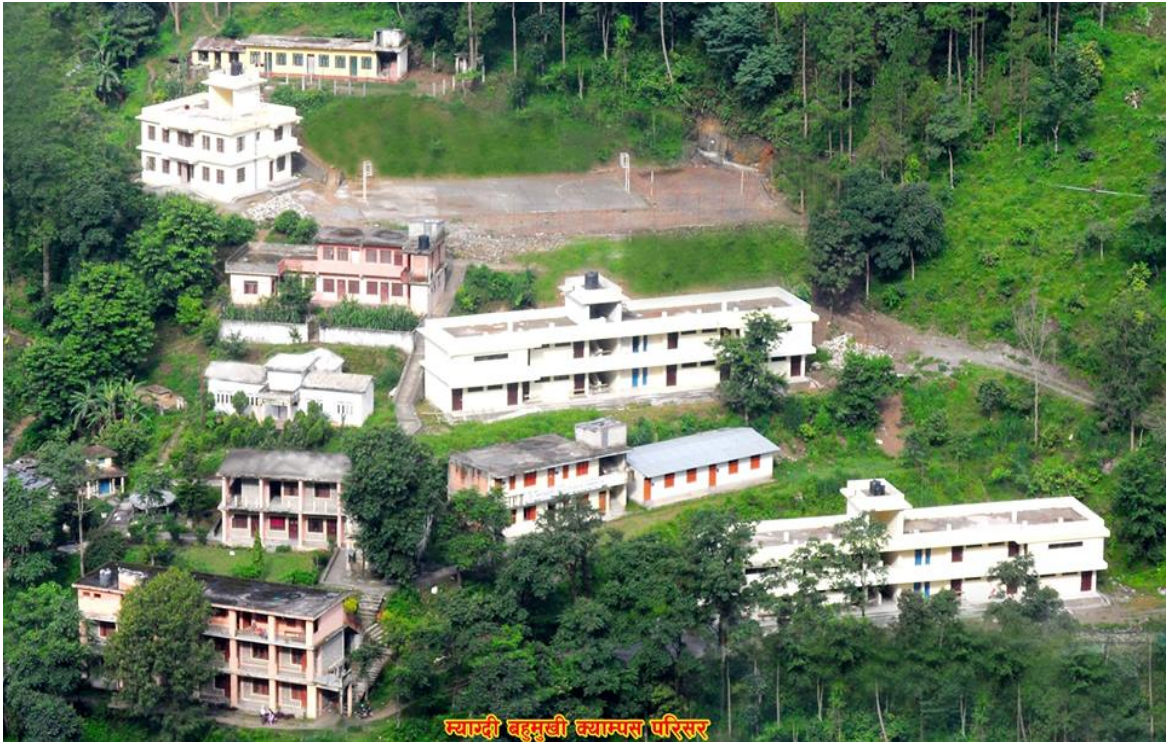


# MYAGDI MULTIPLE CAMPUS

BENI, MYAGDI

ANNUAL REPORT-2074/75



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## **1. Background:**

Myagdi Multiple Campus (MMC) is a community campus established in 2048 B.S (1996 A.D.) with the common effort of social workers, intellectuals, various professionals, business entrepreneurs, local institutions and civil society. After its establishment, the campus has been collecting the required resources for its physical development in the form of donation and grants from different governmental, non-governmental organizations and individuals. The campus manages its running costs especially from the students' fees. It is affiliated to Tribhuvan University. The campus runs Bachelor's Degree under the faculties of Humanities and Social Sciences (2001), Management (2006) and Education (2007). It has run Master of Business studies program in semester system since 2018. The campus has covered the students of entire Myagdi district and the northern parts of Parbat and Baglung districts. The campus has made a significant contribution in the periods of nearly three decades trying to impart the quality education to the students of lower and lower middle class communities.

Apart from the students' fees, the regular grants of University Grants Commission (UGC) that started from the fiscal year 2005/006 are another major economic source of the campus. At present there are 592 students studying in graduate and master levels, out of which 61 percent are females, 39 percent males, 22 percent Janajatis and 7 percent are Dalits. The graduate passed out ratio is about 25% annually. The campus has been successful in developing its adequate physical infrastructure so far. Furthermore, it has been working to reform its internal mechanism such as equipping, and changing the mindset of the staff and updating them for ensuring the quality education. UGC has been one of the most important stakeholders to reinforce the campus to move forward to quality education. The campus has already initiated the Quality Assurance and Accreditation (QAA) process to transform it into an international standard organization. Memorandum of understanding (MoU) has been signed by UGC and MMC to run Higher Education Reform Project (HERP) for 2016 to 2020. The campus has planned to submit the first draft of Self Study Report (SSR) to UGC on 21<sup>st</sup> Aswin, 2075 B.S.

## **2. Academic Progress:**

Academic quality has to be the first and foremost priority of any educational institution. The sole objective of its establishment was to provide quality higher education to the students. The success is measured through academic performance. Apart from the existing Campus

Constitution 2052 (6<sup>th</sup> Amendments in 2075), Employee's Regulations 2062, Financial regulation 2063, the campus has added and implemented more additional policies such as:

- a. Educational and Administrative Reform Act -2075.
- b. Employee's Performance Evaluation Guideline- 2075.
- c. Peer Observation Guideline-2075.
- d. Extra Class Guideline- 2074.
- e. CMC Meeting Code of Conduct- 2074.
- f. Quality Circle Group Guideline-2075.
- g. Admission Policy- 2075.
- h. Educational Counseling Guideline-2075
- i. Library Operating Guideline – 2070 (Updated-2075)
- j. Hostel Management Guideline – 2068 (Updated-2075)

These policies and guidelines will certainly help to foster the academic progress of the campus. The teachers prepare yearly work plan before they start to teach the prescribed syllabus. The teachers involve in different academic activities such as studying books, writing articles, involving in academic discourse and supporting students at the leisure time beside their regular classes. They support in QAA section by giving necessary technical, linguistic as well as intellectual ideas. There is a quality circle group in each class that reports the administration about the teacher's timing and other classroom activities.

### **2.1 Enrollment Trend Analysis of Last Three Years:**

Myagdi Multiple Campus is the major academic destination of higher study for most of the students who have passed grade 12 from different schools of Myagdi and neighboring districts. The overall enrollment of the students in the academic year 2073/074 is presented in table No. 2.1. and figure No. 2.1.

**Table No. 2.1**  
**Student Enrollment in Academic Year 2073/074**

<b>Program</b>	<b>1<sup>st</sup> Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>Total</b>
<b>B.A.</b>	18	29	11	–	58
<b>B.B.S.</b>	142	147	77	80	446
<b>B.Ed.</b>	72	80	65	–	217
<b>Total</b>	<b>232</b>	<b>256</b>	<b>153</b>	<b>80</b>	<b>721</b>

**Figure No. 2.1**  
**Student Enrollment in Academic Year 2073/074**

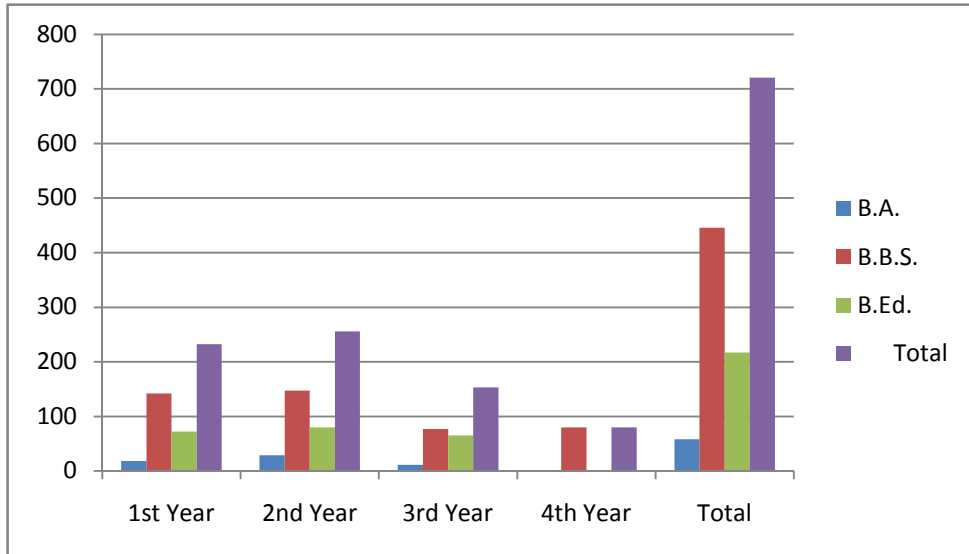


Table No. 2.1 and figure No. 2.1 show that the total number of students enrolled in bachelor level first, second, third and fourth years is 232, 256, 153 and 80 respectively whereas total enrollment in bachelor level is 721. The number of students studying BBS is higher than in other faculties.

The overall enrollment of the students in the academic year 2074/075 is presented in table No. 2.2 and figure No. 2.2.

**Table No. 2.2**  
**Student Enrollment in Academic year 2074/075**

<b>Program</b>	<b>1<sup>st</sup> Year/Semester</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>	<b>4<sup>th</sup> Year</b>	<b>Total</b>
<b>B.A.</b>	38	14	16	-	68
<b>B.B.S.</b>	168	127	73	57	425
<b>B.Ed.</b>	49	48	53	-	150
<b>MBS</b>	36	-	-	-	36
<b>Total</b>	<b>291</b>	<b>189</b>	<b>142</b>	<b>57</b>	<b>679</b>

**Figure No. 2.2**  
**Student Enrollment in Academic year 2074/075**

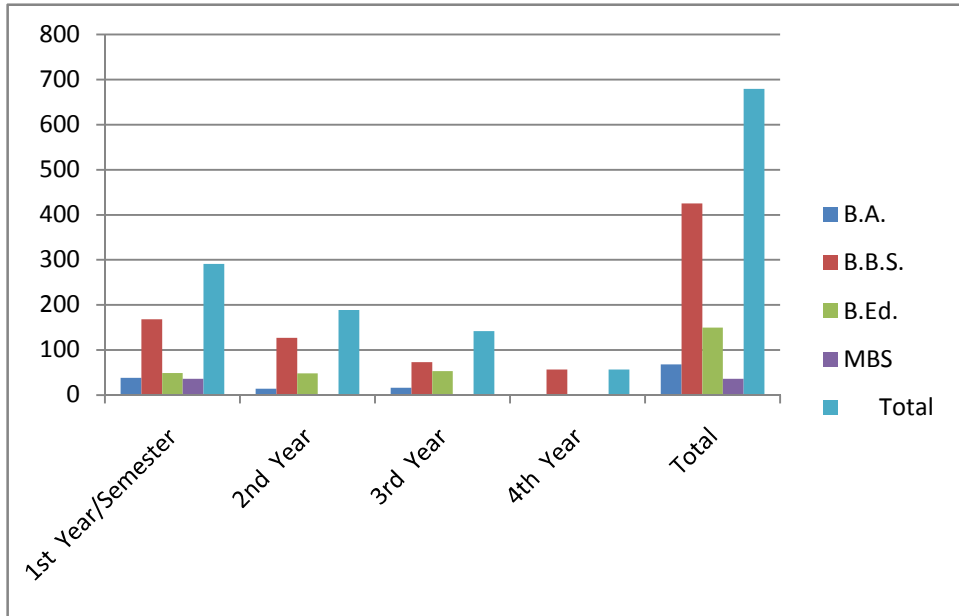


Table No. 2.2 and figure No. 2.2 show that the total number of students enrolled in bachelor level first, second, third and fourth years is 255, 189, 1142 and 57 respectively. The number of students in the first batch of MBS is 36. Total enrollment in bachelor and master level is 679. The number of students studying BBS is higher than in other faculties as in last academic year. The overall enrollment of the students in the academic year 2075/076 is presented in table No. 2.3 and figure No. 2.3.

**Table No. 2.3**  
**Student Enrollment in Academic year 2075/076**

Program	1 <sup>st</sup> Year/Semester	2 <sup>nd</sup> Year /Semester	3 <sup>rd</sup> Year	4 <sup>th</sup> Year	Total
B.A.	11*	30	17	--	58
B.B.S.	44*	132	88	76	340
B.Ed.	36*	39	47	51	173
MBS	**	21	--	--	21
<b>Total</b>	<b>91</b>	<b>222</b>	<b>152</b>	<b>127</b>	<b>592</b>

*Note: \* Admission continuing.*

*\*\* Admission not opened yet.*

**Figure No. 2.3**

**Student Enrollment in Academic year 2075/076**

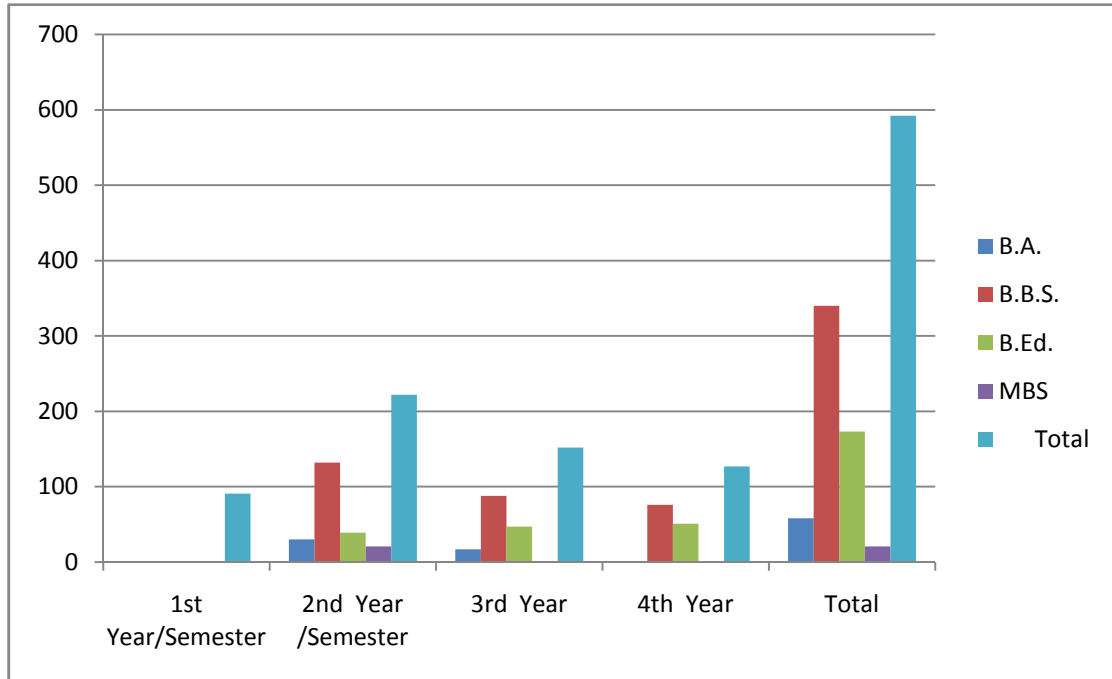


Table No. 2.3 and figure No. 2.3 show that the total number of students enrolled in bachelor level first, second, third and fourth years is 91, 201, 152 and 127 respectively. The total enrollment in MBS second semester is 21. Total enrollment in bachelor and master level is 592. The number of students studying BBS is higher than in other faculties as in previous academic years.

While analyzing the enrollment trend of last three years, the admission ratio of the students in BBS level is higher than in B.Ed. and B.A in the academic years 2073 and 2074. In spite of the fact that, the admission is still going on, the enrollment ratio between BBS and B. Ed is nearly similar in the academic year 2075/076. It could be due to the grading evaluation system in Secondary Education Examination (SEE) in which the students can't study management in grade 11 if they do not secure at least D+ in Mathematics, economics and Social Studies. Those students can be eligible to study different elective subjects in education stream.

The enrollment of students in second, third and fourth year is decreasing rapidly due to various reasons such as attraction towards foreign employment, abroad study, marriage, poor economic condition, uncertainty of future employment etc. High dropout ratio of the students is one of the major challenges from economic as well as academic point of view. Though this analysis is

based on practical observation, a research needs to be carried out to find out fact of high dropout rate.

## 2.2. Enrollment of Female, EDJ and Dalit Students:

The students from diverse strata enroll in the campus. The number of female, EDJ and Dalit students in the academic year 2073/074 is shown in table No. 2.4.

**Table No. 2.4**  
**Enrollment of 2073/074**

<b>Program</b>	<b>Year</b>	<b>Total</b>	<b>Female</b>	<b>Male</b>	<b>EDJ</b>	<b>Dalit</b>
BBS	<i>I</i>	142	88	54	41	14
	II	147	95	52	37	4
	III	77	56	21	11	5
	IV	80	58	22	18	01
	<b>TOTAL</b>	<b>446</b>	<b>297</b>	<b>169</b>	<b>107</b>	<b>24</b>
BED	I	72	63	09	28	08
	II	80	62	18	33	11
	III	65	54	11	25	11
	<b>TOTAL</b>	<b>217</b>	<b>179</b>	<b>38</b>	<b>86</b>	<b>30</b>
BA	I	18	11	07	05	07
	II	29	19	10	16	3
	III	11	04	07	04	02
	<b>TOTAL</b>	<b>58</b>	<b>34</b>	<b>24</b>	<b>15</b>	<b>12</b>
<b>Grand Total</b>		<b>721</b>	<b>510</b>	<b>231</b>	<b>208</b>	<b>66</b>

Table No. 2.4 shows that the enrollment of female students in each level and faculty is higher than the enrollment of male students. The total number of female, male EDJ and Dalit is 510, 231, 208 and 66 respectively.

The number of female, EDJ and Dalit students in the academic year 2074/075 is shown in table No. 2.5.

**Table No. 2.5**  
**Enrollment of 2074/075**

<b>Program</b>	<b>Year</b>	<b>Total</b>	<b>Female</b>	<b>Male</b>	<b>EDJ</b>	<b>Dalit*</b>
BBS	I	133	98	35	11	11
	II	127	82	45	10	10
	III	99	22	77	2	2
	IV	57	47	10	4	4
	<b>TOTAL</b>	<b>416</b>	<b>249</b>	<b>167</b>	<b>27</b>	<b>27</b>
B.ED	I	35	34	1	7	7
	II	64	54	10	8	8
	III	60	46	14	10	10
	<b>TOTAL</b>	<b>159</b>	<b>134</b>	<b>25</b>	<b>25</b>	<b>25</b>
BA	I	25	19	6	4	4
	II	20	11	9	8	8
	III	17	9	8	-	-
	<b>TOTAL</b>	<b>62</b>	<b>39</b>	<b>23</b>	<b>12</b>	<b>12</b>
MBS	I Sem.	36	15	21	0	0
<b>Grand Total</b>		<b>673</b>	<b>437</b>	<b>236</b>	<b>64</b>	<b>64</b>

\* According to new classification of UGC, EDJ indicates Dalit. So both columns contain the same data.

Table No. 2.5 shows that the enrollment of female students in each level and faculty is higher than the enrollment of male students as in last academic year. The total number of female, male EDJ and Dalit is 437, 236 and 64 respectively.

The number of female, EDJ and Dalit students in the academic year 2075/076 is shown in table No. 2.6.



**Table No. 2.6**  
**Enrollment of 2075/076**

<b>Program</b>	<b>Year</b>	<b>Total</b>	<b>Female</b>	<b>Male</b>	<b>EDJ</b>	<b>Dalit*</b>
<b>BBS</b>	I	44	29	15	3	3
	II	132	90	42	3	3
	III	88	57	31	8	8
	IV	76	53	23	0	0
	<b>TOTAL</b>	<b>340</b>	<b>229</b>	<b>111</b>	<b>14</b>	<b>14</b>
<b>BED</b>	I	38	9	29	12	12
	II	39	30	9	8	8
	III	47	39	8	3	3
	<b>TOTAL</b>	<b>124</b>	<b>81</b>	<b>46</b>	<b>23</b>	<b>23</b>
<b>BA</b>	I	11	6	5	2	2
	II	30	19	11	7	7
	III	17	9	8	3	3
	<b>TOTAL</b>	<b>58</b>	<b>34</b>	<b>24</b>	<b>12</b>	<b>12</b>
<b>MBS</b>	<b>II Sem.</b>	<b>21</b>	<b>13</b>	<b>8</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>		<b>543</b>	<b>354</b>	<b>189</b>	<b>49</b>	<b>49</b>

*\* According to new classification of UGC, EDJ indicates Dalit. So both columns contain the same data.*

Table No. 2.6 shows that the enrollment of female students in each level and faculty is higher than the enrollment of male students as in previous academic years. The total number of female, male EDJ and Dalit is 354, 189 and 49 respectively.

The enrolment ratio of EDJ or Dalit in bachelor level is proportionately lower than other ethnic group in the total number of enrolled students. The record indicates that the enrollment of boys is nearly half of the number of girls.

## 2.2 Pass Rate Trend of the Students:

Following tables show the pass rate trend of the students in different years and faculties. The pass rate of different years in each faculty is in the academic year 2073 is shown in table No, 2.7.

**Table No. 2.7**

### **Status of passed Students in 2073**

Year	BBS					B.ED					BA				
	Passed Students					Passed Students					Passed Students				
	EA	F	EDJ	D	T	EA	F	EDJ	D	T	EA	F	EDJ	D	T
I	147	4	1	-	11	80	3	2	1	10	28	1	1	-	4
II	76	8	2	-	14	76	1 3	6	-	16	11	4	4	2	8
III	92	27	7	-	34	73	1 1	4	2	17	10	4	1	1	8

Table No. 2.7 shows that the number of students passing first year in each faculty is lower than in the second and third year. The total number of passed students is 11, 14 and 34 in BBS first, second and third year respectively. Similarly, the total number of passed students is 10, 16 and 17 in B.Ed. first second and third year respectively, likewise, 4, 8 and 8 in BA first, second and third year respectively.

The pass rate of different years in each faculty is in the academic year 2074 is shown in table No, 2.8.



*\*Result not published yet.*

*\*\*According to new classification of UGC, EDJ indicates Dalit. So both columns contain the same data.*

Table No. 2.9 shows that the total number of passed students is 22 in BBS fourth year. Similarly, the total number of passed students is 11 in B.Ed. third year, likewise, 11 in BA third year.

As the results of BBS III, II, I B. Ed II, I and B.A II, I have not been published yet. So, they will be presented in coming year's annual report.

### 2.3 Graduate Trend of the Students

The campus has been running bachelor in three different faculties viz Humanities, Management and Education. The number of graduates in different years is shown on table No. 2.10.

**Table No. 2.10  
Year Wise Graduated Students**

Program	Year (A.D.)												
	2015				2016				2017				
	Total	F	EDJ	D	Total	F	EDJ	D	Total	F	EDJ	D*	M
<b>BBS</b>	38	18	7	1	16	12	1	1	48	35	0	0	1
<b>B.ED.</b>	56	39	22	10	37	26	7	7	48	36	5	5	1
<b>BA</b>	16	8	5	1	7	3	1	1	4	0	0	0	0
<b>Total</b>	<b>110</b>	<b>65</b>	<b>34</b>	<b>12</b>	<b>60</b>	<b>41</b>	<b>9</b>	<b>9</b>	<b>100</b>	<b>71</b>	<b>5</b>	<b>5</b>	<b>2</b>

*\* According to new classification of UGC, EDJ indicates Dalit. So both columns contain the same data.*

Table No. 2.10 shows that the number of total graduates in 2015 is 110 which comprise 38 from BBS, 56 from B.Ed and 16 from BA. Similarly, the total number of graduates in 2016 is 60. Out of which 16 are from BBS, 37 from B.ED and 7 from BA. Likewise the total number of

graduates in 2017 is 100, out of which 48 each are from BBS and B.ED and 4 from BA. More than 50 percent of the graduates are female.

#### **2.4 Programs:**

The campus has run B.A, BBS and B.Ed programs in bachelor level. It has run master of Business Studies (MBS) since 2018 A.D. The campus is making plan to start technical education as per to fulfill the need of the local market.

#### **2.5. Pedagogy:**

The pedagogical method has been generally the usual one such as lecture, demonstration, class presentation, discussion, field visit, project work, group work, orientation, seminar, library study, occasional PowerPoint presentation and online teaching. The campus has allocated enough budgets for the promotion of research based teaching organizing research training to the faculties for more effective pedagogy.

#### **3. Physical Progress:**

The history of the campus is closely connected to the then Prakash High School (PHS) (Now Prakash Secondary School, Beni). After being affiliated to Trubhuvan University in 2048, the classes were started in the PHS classrooms. The campus manages its own building in 2052 after the social activists managed to provide the legacy of 45 rornies of land in the name of the campus (It was the unoccupied land of Guthi). Two new buildings were constructed, after that the campus has been continually adding the physical infrastructure. Table no 3.1 depicts the current physical situation and existing assets of the campus.

**Table No. 3.1.**  
**Infrastructure Development**

<b>Infrastructure's Name</b>	<b>Details/Quantity</b>
Buildings and Rooms	11 RCC Buildings, 24 Class Rooms & 14 Others Rooms, 1 Saraswoti Temple
Furniture and Accessories	421 sets of desk/bench, 105 chairs, 15 cabinet Chairs, 30 racks
Drinking water	Well-managed tap, 4 reservoirs
Toilet facilities	10 separate toilets for girls and boys, 5 toilets for teachers/staff
Hostel facility	2 separate hostels for girls and boys with the capacity of 32 and 18 respectively.
Sports facility	Playground for basketball, volleyball, badminton and Table Tennis court
Staff quarter	1 building
Canteen	1 with 2 rooms
Roads and transportation facility	Inter block path
Library	Library ( text books, reference books, computer lab and reading sections separately)  8809 books  Departmental libraries.

### **3.1 Educational Aids**

The campus has managed some the educational aids needed for the students and teachers. It has an audio visual room with a multimedia projector and sound system. White boards have been replaced instead of blackboards. It has several desktops and two laptops connected with internet facility. Apart from these the separate library provides the reading services for the students and the teachers. The library consists of 8809 books and the journals of different publications and reference materials, and local and national daily newspapers are some other reference materials to support the study. The campus has published its own research journal entitled: "**Myagdi Guru: A Journal of Interdisciplinary Studies**" in 2018.

### **4. Financial Progress**

The campus is always sensible for its sustainable development. Sustainability has been one of the major challenges of the campus as it in existence only with the active participation of the community. Affordable students' fees just to manage the running cost are the major financial resources of the campus. Other sources like grants from UGC, and support from local government bodies are also equally significant to strengthen its financial position. In spite of this fact, the campus has the challenges of maintaining the financial status with the rapid growth of expenditures according to the demand of time. The tables below clarify the financial progress of the campus.

#### **4.1 Status of Incomes**

The main source of income of campus is students' fees. In addition to this, it is able to receive incomes from different sources such as grants from UGC and other institutions.

**Table No. 4.1**  
**Incomes of the Last Three Years**

Particulars	Fiscal Year		
	2072/073	2073/074	2074/075
Self generate Income:			
Students' fees	14494140.00	14806450.00	15588915.00
Others	2781484.15	2291425.00	3819282.61
Grants From Government Sources:			
UGC's Grants	860000.00	962750.00	951275.00
UGC/SSR/ QAA related	200000.00	156000.00	512597.47
Matching Grants UGC/ HERP	0.00	0.00	821846.66
British Gorkha Welfare, Myagdi	0.00	300000.00	00
Education/Religious festival	0.00	11991314.00	2867894.00
<b>Total</b>	<b>18335624.15</b>	<b>30507939.00</b>	<b>24561810.74</b>

Table No. 4.1 shows the incomes of the campus during fiscal year from 2072/73 B.S. to 2074/75 B.S. The incomes from students' fees are higher in the FY 2074/75 B.S. than in other fiscal years. The reason for this result is mainly due to changes of the enrollment of the number of students. The other incomes are also affected due to the variability of student number. The grants from UGC in the FY 2074/75 are the highest. The government sources have been discontinued at present. Other incomes except these are negligible.

#### **4.2 Status of Expenditures**

The major expenditure of the campus is salary for its teaching and nonteaching staffs. Office and other administrative expenses comprises significant portion of total expenditures. Table No. 4.2 shows the expenditures of last three fiscal years i.e. 2072/73 to 2074/75.



**Table No. 4.2**  
**Expenditures of Last Three Years**

Particulars	F/Y		
	2072/73	2073/74	2074/075
Recurrent Expenses			
Salary	11389103.00	14089759.00	13703217.00
Office Administrative Exp	5554481.00	4450123.00	5657935.00
Depreciation	2575062.00	2386657.10	2530957.44
<b>Total</b>	<b>19448646.00</b>	<b>20926539.10</b>	<b>218921109.44</b>
Capital Expenditure			
Major Infrastructure Dev.	878500.00	2166530.00	0.00
Minor Infrastructure Dev.	103707.00	0.00	894820.00
Furniture/ Equipment	870432.00	173000.00	964990.44
Books	40014.00	31120.00	1285189.00
<b>Total</b>	<b>1892653.00</b>	<b>2370650.00</b>	<b>1985189.46</b>

Table No.4.2 shows the expenditures status of last three years of the campus. The regular expenses of the campus such as salaries, office expenses are increasing due to the increment of level of salary and level of inflation. The recurrent expenditures in the fiscal year 2072/73 to 2074/75 are Rs. 19448646, 20926539 and 218921109 respectively. Similarly, the capital expenditure in different categories under above fiscal years is Rs.1892653, 2370650 and 1985189.46 respectively.

#### **4.3 Issues and Steps Taken to Mitigate the Issues Raised by Audit Observations in the Last Fiscal Year**

The accounting system and methods used by campus is scientific as well as legal compliance as per government rules and regulations. Along with the suggestions of the auditor, the campus has been using accounting software 'Pathshasala' for more efficiency and accuracy in accounting system. The campus has started computer billing system from fiscal year 2074/75.

## **5. Social Progress:**

The campus is trying her best to deliver as qualitative service as possible in order to satisfy her stakeholders. Public relation, goodwill, image of service, perception of students and guardians towards institution etc become very important for the successful operation of educational institution. As a community based and only one multiple campus in Myagdi, MMC is the center of attraction to public. Important qualitative resources acquired by this institution through socially responsible activities are in the following list.

- MMC had been established with the initiation of social activists and educationist and it has maintained this initiation and loyalty by operating itself according to their feeling and ambitions.
- Political parties, local bodies and social workers are interested and are participating for developing the organization.
- Management committee of this institution represents real social structure of this locality. Members of this committee including chairman are local people and aim to operate this institution according to the expectation of this society.
- The campus organized plantation program within campus premises with the participation of Civil Service Organization, Myagdi.
- It coordinated the interaction program among the major stakeholders regarding to establish the potentiality of federal university and technical school.
- It organized a seminar on "Situation of Math Education in Myagdi" and "Probability of Technical Education" in Myagdi with the participation of local level Mayor and chairpersons of rural municipalities.
- Dissemination program of SSR to the civil society leaders and staffs.

### **5.1. Campus's Involvements in Social Activities**

Active participation of students, guardians and local community on its operation is an important asset of this institution. The campus therefore has to be the integral part of the society. For this purpose, campus exposes its active participation in the social activities such as workshops, seminars, rally, interactions organized by different social actors and organizations. The components of the society give formal invitation to participate the programs. The campus

students support at the time of natural disaster and at big social gathering such as, "Galeshor *Mela*" in *Balachurdasi* at Galeshor temple as volunteers. The campus also provides consultancy service such as translating, editing and proofreading the documents of the public in need etc.

The faculty members of campus provide expert services such as selection and recruitment of human resources, judgment services in different competitions etc.

## **5.2. Plan for Campus's Contribution to Society**

The major contribution of the campus to the society is to provide quality education to the students. The campus is moving forward to this direction. A part from this, the campus plans to contribute the society by organizing/conducting the following activities:

- Create access to quality higher education to the students.
- Provide services as an educational researcher, mediator, consultant/councilor etc.
- Act as a quality human resource supplier to fulfill the need of the time.
- Conduct different awareness programs i.e., importance of sanitation, human rights, nationalism, mutual co-operation and support etc.
- Add other technical/vocational subjects such as Hotel Management, Travel and Tourism to fulfill the need of local market.

## **5.3. Plan for Increasing Involvement of Society in the Campus**

- Involvement of the community in important decision making process of the campus.
- Develop the campus as a reading/academic hub of the locality.
- Organize different community service programs like health camp, blood donation program.
- Activate Alumni Association and Parent Association to play the role of watchdog.

## **6. Issues and Challenges**

### **6.1. Short Term**

- Increasing social network.

- Forming strong monitoring mechanism.
- Preparing adequate trained human resources.
- Constructing strong compound wall for security.
- Managing adequate sustainable sources of income.
- Starting currently introduced technical subjects/faculties.
- Implementing research based teaching method.

## **6.2 Long Term:**

- Challenge of providing affordable quality education charging small amount of fee because students are from weak economic background while the main source of income is student fees.
- Challenge of addressing the needs and interests of diverse students/community.
- Challenge of educating students to make them competent enough in ever-changing, advanced and complex world.
- Impact of political instability and changes.
- Difficulty to provide technical and skill-based education.
- Lack of fund to provide full scholarship to the needy students.
- Controlling high dropout ratio.

## **7. Mitigation Measures Taken to Address the Issues and Meet the Challenges**

- Planning and implementing the quality reform plans to achieve QAA.
- Regularity in academic and extra-curricular activities.
- Incorporating suggestions from parents, students and community.
- Incorporating views and suggestions from politicians, intellectuals and social workers.
- Development and implementation of master plan regarding higher education.
- Priority to research works.
- Make plan for sustainable development of the institution.

## **8. Plan for Addressing the Issues and Challenges**

- Raising academic performance of the campus through skill development of teacher and non teaching staff.

- Increasing pass percentage and achievement level through reinforcement activities.
- Administrative reform: providing capacity building training to administrative staff.
- Improving on institutional memory (records) through effective information management.
- Introduce student support program to attract more students.
- Emphasize on responsibility and accountability.
- Increase student enrolment by introducing marketable subjects.
- Provide additional courses responsible to generate job opportunity.
- Further study program for teaching staff.
- Launching of new programs:
  - Running of master's degree program in Education
  - Information, Communication & Technological Education (ICTE) class in B.Ed. level.
  - Hotel Management and Tourism in management.
  - Introduce science and technology in bachelor level.

## **9. Annual Work Plan of the Current Fiscal Year**

The plan has been divided into 6 parts as directed by the campus strategic plan of the campus. The tables below indicate the annual work plan of the current fiscal year.

**Table No. 9.1**  
**Academic Programs**

<b>S.N.</b>	<b>Program/activities</b>	<b>Unit</b>	<b>Number</b>	<b>Budget</b>
1	Organization of Seminar/ Workshop/Orientation. (Research training, planning, conceptualization of reform plan, workshop on paradigm shift in teaching learning methodology)	no	4	350000.00
2	Computer for institutional strengthening	no	3	300000.00
3	Exposure Visit to the renowned universities/colleges (national).	times	1	150000.00
4	Develop grievances hearing and settlement mechanism and its functioning.	event	regular	60000.00
5	Computer Training for teaching staff & English language training for teaching & non-teaching staff ( for 20 persons)	event	1	150000.00
6	Monitoring and feedback mechanism on teaching learning activities by class observation.(using internal and external expert)	event	regular	50000.00
7	Website implementation	event	regular	25000.00
			<b>Total</b>	<b>1085000.00</b>

**Table No. 9.2**  
**Administrative Programs**

<b>S.N.</b>	<b>Programs cum. Activities</b>	<b>Unit</b>	<b>Number</b>	<b>Budget</b>
<b>1</b>	Computer Training package for non teaching staff (6 persons)	event	1	50000.00
<b>2</b>	Workshop on campus reform with stakeholders	event	1	60000.00
<b>3</b>	Seminar to identify the problems of administration and their solution. (2 days workshop using expert)	no	1	100000.00
<b>4</b>	Package Installation: Library package, account package, administrative package etc.	times	1	250000.00
<b>5</b>	Library management training for library.	no	2	60000.00
<b>6</b>	Account package training for account staff.	no	1	25000.00
<b>7</b>	Filing and documentation training ( for 5 personnel)	event	1	75000.00
<b>8</b>	Capacity development training on administrative record keeping, collection and analysis.(5 person)	event	1	75000.00
<b>10</b>	Cleanliness, good manners, discipline, moral development training package.	event	1	75000.00
<b>11</b>	Regular review meeting/workshop. (Management committee, students' representatives, staff associations etc...)	times	2	10000.00
<b>12</b>	Monitoring & Supervision (Monitoring committee)	times	regular	18000.00
			<b>Total</b>	798000.0

**Table No. 9.3**  
**Students Mobilization Package**

<b>S.N.</b>	<b>Program cum Activities</b>	<b>Unit</b>	<b>Number</b>	<b>Budget</b>
<b>1</b>	Scholarship/awards program. (annual program)	event	regular	800000.00
<b>2</b>	Student counseling program. (Counseling cell will be functional)	event	regular	50000.00
<b>3</b>	Placement Service/Student help centre. (A team will be functional)	event	regular	35000.00
<b>4</b>	Special class for weak students. (annual program) (Partial cost bear by student)	event	regular	75000.00
<b>5</b>	Orientation about library, class & computer to new students. (annual program)	event	regular	20000.00
<b>6</b>	Organization of extracurricular activities developing a separate calendar (FSU will manage in coordination with extracurricular committee).	event	regular	250000.00
<b>7</b>	Computer lab establishment ( with 20 computer and furniture)	event	1	1000000.00
			<b>Total</b>	2230000.00



**Table No. 9.4**  
**Research and Development Plan**

S.N.	Programs cum activities	Unit	Number	Budget
<b>1</b>	Role of the coordination among stakeholders for quality education	events	1	10000.00
<b>2</b>	Development of land increment and use plan	times	1	100000.00
<b>3</b>	A week Research Training on Qualitative and Quantitative research under the facilitation of experts.	events	1	2500000.00
<b>Total</b>				<b>3600000.00</b>

**Table No. 9.5**  
**Resource Mobilization and Economic Sustainability Plan**

S.N.	Programs cum activities	Unit	Number	Budget
<b>1</b>	Workshop to identify permanent earning sources of campus	Events	1	20000.00
<b>2</b>	Lobbying with different related groups to increase resource	Times	Regular	20000.00
<b>Total</b>				<b>40000.00</b>

**Table No. 9.6**  
**Infrastructure Development Plan**

S.N.	Programs cum activities	Unit	Number	Budget
<b>1</b>	Connect inter block path from campus gate to Humanities building	no	1	1500000.00
<b>2</b>	Construction of auditorium Hall on the top of Humanities building	no	1	4500000.00
<b>Total</b>				<b>6000000.00</b>

**Table No. 9.7**  
**Estimated Budget**

<b>S. N.</b>	<b>Programs</b>	<b>Total Estimated Budget</b>
<b>1</b>	Academic Programs	1085000.00
<b>2</b>	Administrative Reforms	798000.00
<b>3</b>	Students Mobilization Package	2230000.00
<b>4</b>	Research and Development Plan	3600000.00
<b>5</b>	Resource Mobilization and Economic Sustainability Plan	40000.00
<b>6</b>	Infrastructure Development Plan	6000000.00
	<b>Total</b>	<b>12853000.00</b>

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Title:  
Subject:  
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Creation Date: 12/23/2018 1:19:00 PM  
Change Number: 2  
Last Saved On: 12/23/2018 1:19:00 PM  
Last Saved By: Lal Bahadur Karki  
Total Editing Time: 1 Minute  
Last Printed On: 12/24/2018 9:57:00 AM  
As of Last Complete Printing  
Number of Pages: 25  
Number of Words: 4,705 (approx.)  
Number of Characters: 26,824 (approx.)